

PROCEDURE FOR EDUCATING YOUR CHILD AT HOME

Dear Parent:

The District has established the following requirements and limitations to home education:

Participation in School

Students who are excused from attendance at school by reason of home education, in accordance with the rules of the State Board of Education, will be deemed to have withdrawn from enrollment in this District during the period of home education. Therefore, your child will not be eligible to participate in any of the student services, programs, or activities of the District including, but not limited to:

- attendance at a District school on a part-time basis;
- participation in school-sponsored athletic programs or teams; (Ohio High School Athletic Association eligibility rules require that students must attend the school in which they are enrolled before they can participate.)
- participation in school-sponsored, co-curricular or extra-curricular activities or programs.

Assessment

You must submit to the Superintendent, at the end of each school year or upon completion of any course of study taught at home, the assessment used and the performance results of your child that confirm s/he has mastered the content of the course. This assessment should include:

- a portfolio of work done;
- examples of tests and test scores;
- resources and books used in the course;
- standardized test scores demonstrating the student's ability;
- course of study completed;
- the number of hours devoted to each course of study.

Your child will be permitted to take achievement/ability tests normally given at each grade by the District. This will be done cost-free but must be done during the regular testing cycle. It is your responsibility to make the appropriate arrangements with the School principal. The District will not pay for any standardized testing of students not enrolled in this School District. Your child may take tests such as the PSAT, PLAN, etc. normally given at the high school at the same cost charged high school students.

Re-Enrollment in Public School

If you wish to have your child return to a school in this District, you must follow normal enrollment guidelines. The following conditions will apply to determine the appropriate grade placement which will be made by the school principal and appropriate staff:

- [] Placement will be based upon:

Kindergarten through Grade 8:

- () the child's most recent annual academic assessment report that has been submitted to the Superintendent;
- () age and readiness to participate properly in the grade level program.

Grades 9 through 12:

- () to enter the high school in your resident district, you must provide an academic assessment report for each class taken as submitted to the Superintendent. In addition, the school will need the grades from the last public or private school attended.
- () four (4) weeks advance notice is needed to review the assessment report to make proper grade and subject placement.
- () placement into a grade (e.g. 10th) and subject (e.g. English) will be made according to 1) age appropriateness; 2) the results of the review of the academic assessment report provided by the parent to the County Superintendent; and, 3) other evaluation information as deemed necessary by the District (may include interviews with child and/or parent(s)). A home-schooling review team made up of the principal, head counselor, and/or others selected by the Superintendent.
- () athletic eligibility will be determined by OHSAA guidelines and the District's athletic policy.

- [] Students can only enroll at the beginning of each semester.

- [] All home-based, private education courses will be given a grade of P/F (Pass/Fail) and transcripts will denote "home-education, private education" with "P/F grades" and "credits" assigned.

- [] Your child's grade-point average will be established after s/he has completed _____ consecutive semesters of attendance at the high school. To be eligible for awards such as Valedictorian or Salutatorian, Distinguished Scholar, Ohio Academic Scholarship, etc., your child must be enrolled for _____ consecutive semesters prior to the second semester of the senior year.

- [] If your child wishes to graduate from the District high school, s/he must pass the 9th grade proficiency test and meet the requirements as specified in Board policy and graduation guidelines.

Defiance City School District Administrative Guidelines

9270 - PROCEDURE FOR EDUCATING A CHILD AT HOME

The District has established the following requirements and limitations to home education:

Participation in School

Students who are excused from attendance at school by reason of home education will be deemed to have withdrawn from enrollment in District schools during the period of home education. Therefore, the student is not eligible to participate in any of the District's pupil services, programs, or activities including, but not limited to:

- A. attendance at a District school on a part-time basis;
- B. participation in school-sponsored athletic programs or teams; (Ohio High School Athletic Association eligibility rules require that a student must attend the school in which s/he is enrolled before s/he can participate.)
- C. participation in school-sponsored co-curricular or extra-curricular activities or programs.

Re-Enrollment in School

If a parent wishes to have his/her child return to a District school, s/he must follow normal enrollment guidelines. The conditions described in AG 5463 - Student Transfer from a Nonaccredited School will apply.

In grades 9-12, if the student wishes to enroll, the parent must provide an academic assessment report for each class taken at home. In addition, the school will need the grades from the last public or private school attended. Athletic eligibility will be determined by OHSAA guidelines and District athletic policy.

Students are encouraged to enroll at the beginning of a semester.

All home-based, private education courses will be given a grade of P/F (Pass/Fail) and transcripts will denote "home-education, private education" with "P/F grades" and "credits" assigned.

The student's grade-point average will be established only after s/he has completed six (6) consecutive semesters of attendance at the high school. To be eligible for awards such as Valedictorian or Salutatorian, Distinguished Scholar, Ohio Academic Scholarship, National Honor Society, etc., the student must be enrolled for five (5) consecutive semesters prior to the second semester of the senior year.

If the student wishes to graduate, s/he must pass the 9th grade proficiency test and meet the requirements as specified in Board Policy 5460 and graduation guidelines.

Defiance City School District Bylaws & Policies

5463 - CREDITS FROM STATE-CHARTERED, SPECIAL, AND NONCHARTERED SCHOOLS

In recognizing its responsibility to uphold the minimum educational standards of the State of Ohio, the Board of Education establishes the following policy and criteria regarding the acceptance of credits from nonpublic schools whether they be State-chartered, special, or nonchartered schools.

For credit or course-work to be accepted for courses taken in such schools, either a copy of the charter or other assurance of compliance with minimum requirements established by the State must be provided.

Recognition of credits or course-work shall be granted when the proper assurance and the student's transcript has been received. The District reserves the right to assess such transfer students in order to determine proper placement and to be assured the student can demonstrate the learnings which are prerequisite to a placement.

Although credits from nonchartered schools may be granted and placed on a student's transcript, no grades will be entered on the transcript or considered for class ranking. Only grades awarded for courses taken at the District or at a school approved or chartered by a State education agency shall be considered in class ranking and for entering on the transcript.

R.C. 3301.07, 3301.16, 3313.60

A.C. 3301-35, 3301-39

Home Education Notification Form

3301-34-02 Statement of Purpose

The purpose of the rules in this chapter is to prescribe conditions governing the issuance of excuse from school attendance under section 3321.04 of the Revised Code, to provide for the consistent application thereof throughout the state by superintendents, and to safeguard the primary right of parents to provide the education for their child(ren). Home education must be in accordance with the law.

3301-34-03 Notification

(A) A parent who elects to provide home education shall supply the following information to the superintendent:

(1) School year for which notification is made; 20__ - 20__

(2) Name of parent; _____
Address; _____
Telephone number (optional); (_____) _____

(3) Name, address, and telephone number (telephone number optional) of person(s) who will be teaching the child the subjects set forth in paragraph (A) of this rule, if other than the parent:

Name, _____
Address, _____
Telephone number (optional); (_____) _____

(4) Full name and birthdate of child(ren) to be educated at home;

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

(5) _____ Assurance that home education will include the following, except that home education shall not be required to include any concept, topic, or practice that is in conflict with the sincerely held religious beliefs of the parent;

- (a) language, reading, spelling, and writing;
- (b) geography, history of the United States and Ohio; and national, state, and local government;
- (c) mathematics;
- (d) science;
- (e) health;
- (f) physical education;
- (g) fine arts, including music; and
- (h) first aid, safety, and fire prevention.

- (6) _____ Brief outline of the intended curriculum for the current year. Such outline is for informational purposes only (attached).
- (7) A list of;
 - _____ textbooks,
 - _____ correspondence courses,
 - _____ commercial curricula, or
 - _____ other basic teaching materials that the parent intends to use for home education. Such list is for informational purposes only (attached).
- (8) _____ Assurance that the child will be provided a minimum of nine hundred hours of home education each school year.
- (9) _____ Assurance that the home teacher has one of the following qualifications;
 - (a) a high school diploma; or
 - (b) the certificate of high school equivalence; or
 - (c) standardized test scores that demonstrate high school equivalence; or
 - (d) other equivalent credential found appropriate by the superintendent;, or
 - (e) lacking the above, the home teacher must work under the direction of a person holding a baccalaureate degree from a recognized college until the child's or children's test results demonstrate reasonable proficiency or until the home teacher obtains a high school diploma or the certificate of high school equivalence.
- (10) The parent(s) shall affirm the information supplied with his or her signature prior to providing it to the superintendent.

Signature	Date
Signature	Date

3301-34-04 Academic Assessment

- (A) The parent(s) shall send to the superintendent an academic assessment report of the child for the *previous school year at the time of supplying subsequent notification.*
- (B) The academic assessment report shall include one of the following: (attached)
 - (1) Results of a nationally normed, standardized achievement test; or
 - (2) A written narrative; or
 - (3) An alternative academic assessment.

Academic Assessment Report*

Administrative Code 3301-34-04

Option #1 - Achievement Testing

- (A) The parent(s) shall send to the superintendent an academic assessment report of the child for the previous school year at the time of supplying **subsequent** notification.
- (B) The academic assessment report shall include one of the following:
 - (1) Results of a nationally normed, standardized achievement test which meets the requirements set forth in rule 3301-12-02 of the Administrative Code.
 - (a) Such test shall be administered by:
 - (i) a certified teacher
 - (ii) other person mutually agreed upon by the parent(s) and the superintendent; or
 - (iii) a person duly authorized by the publisher of the test.
 - (b) Results should demonstrate reasonable proficiency as compared to other children in the district at the same grade level. Any child that has a composite score at or above the twenty-fifth percentile shall be deemed to be performing at a level of reasonable proficiency.

Accordingly:

Enclosed are the results of the _____
(name of test)

for _____
(child's name). The test was administered by:

_____ (i) a certified teacher

_____ (ii) other person mutually agreed upon by the
parent(s) and the superintendent.

_____ (iii) a person duly authorized by the publisher of the
test.

“The **COMPOSITE** results, of the _____ percentile, demonstrate reasonable proficiency as compared to other children in the district.”

Academic Assessment Report*

Option #2 - Written Narrative

Administrative Code 3301-34-04

- (A) The parent(s) shall send to the superintendent an academic assessment report of the child for the previous school year at the time of supplying **subsequent** notification.
- (B) The academic assessment report shall include one of the following:
- (2) A written narrative indicating that a portfolio of samples of the child's work has been reviewed and that the child's academic progress for the year is in accordance with the child's abilities.
- (a) The written narrative shall be prepared by:
- (i) a certified teacher
- (ii) other person mutually agreed upon by the parent(s) and the superintendent.

Accordingly:

I hereby indicate that a portfolio of samples of _____'s work
has been reviewed and that _____'s academic progress for
_____ is in accordance with _____'s abilities.
(the year)

Name

_____ (i) a certified teacher

_____ (ii) other person mutually agreed upon by the
parent(s) and the superintendent