



Defiance City Schools COVID-19 End of the Year Plan



Student Return/Pick Up Schedule

KinderStart through Grade 2

Day	Time	Grades	Task
Tuesday, May 26	9:00-11:00am 4:00-6:00pm	KS-2	<ul style="list-style-type: none"> Chromebook/iPad drop Materials pick up
Wednesday, May 27	9:00-11:00am 4:00-6:00pm	KS-2	<ul style="list-style-type: none"> Chromebook/iPad drop Materials pick up
Thursday, May 28	9:00-11:00am 4:00-6:00pm	KS-2	<ul style="list-style-type: none"> Chromebook/iPad drop Materials pick up
Friday, May 29	9:00-11:00am	All	<ul style="list-style-type: none"> Chromebook/iPad drop Materials pick up

NOTES:

- Parents will drive to our cafeteria entrance and remain in cars. Volunteers will greet them and collect library books, classroom books and completed work. Cars will pull forward to gym doors to drop off devices. They will be greeted by volunteers there as well.

Grades 3 through 5

Day	Time	Grades	Task
Tuesday, May 26	9:00-11:00am 4:00-6:00pm	3-5	<ul style="list-style-type: none"> Chromebook/iPad drop Materials pick up
Wednesday, May 27	9:00-11:00am 4:00-6:00pm	3-5	<ul style="list-style-type: none"> Chromebook/iPad drop Materials pick up
Thursday, May 28	9:00-11:00am 4:00-6:00pm	3-5	<ul style="list-style-type: none"> Chromebook/iPad drop Materials pick up
Friday, May 29	9:00-11:00am	All/as needed	<ul style="list-style-type: none"> Chromebook/iPad drop Materials pick up

NOTES:

- Aides will be responsible for collecting and passing out items.
- Parents will drive up and stay in cars. Teachers will collect library books then retrieve items from Cafeteria and take them to cars. Cars will pull forward to gym doors and drop off devices.



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Middle School

Day	Time	Grades	Task
Thursday, May 21	9:00-11:00am 12:00-2:00pm 4:00-6:00pm	All	<ul style="list-style-type: none"> ● Chromebook drop-off ● Textbook drop-off ● Pick up locker items
Friday, May 22	9:00am to 12:00pm	All	<ul style="list-style-type: none"> ● Chromebook drop-off ● Textbook drop-off ● Pick up locker items
Tuesday, May 26	9:00-11:00am 12:00-2:00pm	All	<ul style="list-style-type: none"> ● Chromebook drop-off ● Textbook drop-off ● Pick up locker items

NOTES:

1. Students and parents will remain in vehicle at all times.
2. Students will drop-off devices and any other material (textbooks, library books) at MS Door.
3. Students will pick-up locker materials from cafeteria doors (placed in bags and tagged).
4. Students will drop-off and pick up band materials at band room doors/pick up.
5. Aides will be assisting the procedure.

High School

Day	Time	Grades	Task
Thursday, May 14	9:00am-11:00am 12:00pm-2:00pm	Seniors	<ul style="list-style-type: none"> ● Pay Fees ● Dropoff Chromebook & books ● Pick up locker items
Thursday, May 21	9:00am-11:00am 12:00pm-2:00pm 4:00pm-6:00pm	Grades 9, 10, 11	<ul style="list-style-type: none"> ● Dropoff Chromebook & books ● Pick up locker items
Friday, May 22	9:00am-12:00pm	Grades 9, 10, 11	<ul style="list-style-type: none"> ● Dropoff Chromebook & books ● Pick up locker items
Tuesday, May 26	9:00am-11:00am 12:00pm-2:00pm	Grades 9, 10, 11	<ul style="list-style-type: none"> ● Dropoff Chromebook & books ● Pick up locker items

NOTES:

1. If students need additional time to complete work, drop off can be made by appointment
2. Parents/Students will drive up, stay in cars, and pick up locker materials from cafeteria doors (placed in bags and tagged).



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3. Staff will bring them to the car. Drive up to HS Door and drop off Chromebooks, chargers, textbooks, and library books to staff.
4. Parents/Students will drop off and pick up band and music materials at the band room doors.

Teachers - End of the Year Task Completion Schedule

KinderStart through Grade 2

Day	Time	Grades	Task
Thursday, May 21	9:00am - 3:00pm	KS-K	files/finish room/final grades
Friday, May 22	9:00am - 3:00pm	1st/PE	files/finish room/final grades
Tuesday, May 26	9:00am - 3:00pm	2nd/Art	files/finish room/final grades
Friday, May 29	8:30am - 12:30pm	By appointment	If needed

Grade 3 through Grade 5

Day	Time	Grades	Task
Wednesday, May 27	9:00am - 3:00pm	3rd/Tech	files/finish room/final grades
Thursday, May 28	9:00am - 3:00pm	4th/Music	files/finish room/final grades
Friday, May 29	9:00am - 3:00pm	5th	files/finish room/final grades

Middle School

Day	Time	Grades	Task
Tuesday, May 26	8:00am-11:00am	8 Blue, Greiwe, Sprague, R. Long (7)	Check-out/clean room/ finalize grades
	12:00pm-3:00pm	8 White, Miller, Frank (6)	Check-out/clean room/ finalize grades
Wednesday, May 27	8:00am-11:00am	7 Blue, Stabler, Jones, Heidbreder (7)	Check-out/clean room/ finalize grades
	12:00pm-3:00pm	7 White, Barnhart, Donsbach (6)	Check-out/clean room/ finalize grades
Thursday, May 28	8:00am-11:00am	6 Blue, Carr, Schroeder, J. Long (7)	Check-out/clean room/ finalize grades
	12:00pm-3:00pm	6 White, Moser, Clark, Pieracini (7)	Check-out/clean room/ finalize grades



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Friday, May 29	8:00am-3:00pm	By appointment	If needed
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High School

Day	Time	Grades	Task
Tuesday, May 26	8:00am-11:00am	Social Studies	Check-out/clean room/ finalize grades
	12:00pm-3:00pm	Health/PE/CBI/Tech	Check-out/clean room/ finalize grades
Wednesday, May 27	8:00am-11:00am	Math/Intervention	Check-out/clean room/ finalize grades
	12:00pm-3:00pm	English/Intervention	Check-out/clean room/ finalize grades
Thursday, May 28	8:00am-11:00am	Science/FCS	Check-out/clean room/ finalize grades
	12:00pm-3:00pm	Foreign Lang./Art/Music	Check-out/clean room/ finalize grades
Friday, May 29		By Appointment	If needed

NOTES

1. Intervention/Gifted Specialists - pick day/time and let the building principal know.
2. Grades: Due by Friday, May 29 at 3:00PM.
3. Elementary Student Permanent Files: completed in the classroom. They will be on tables in the hallway by class for you to pick up on your way in. Place back on table when complete.
4. Elementary Check Out - done via Google form.
5. Report cards will be mailed home.